

Southwest Minnesota Broadband Services
Board Minutes
July 27, 2010

A meeting of the Board of Directors of Southwest Minnesota Broadband Services was held at Lakefield Fire Hall at 6 p.m. on July 27, 2010, pursuant to notice.

Notice of the meeting was duly waived.

Board Members Present: Keith Stubbe -Chair, Darrell Nissen, Darren Kalvig, Mitch Jasper.

Board Members Not Present-Secretary John Hay

Alternate and Others Present: John Schultz-U-reka, Brian Estrem-U-reka, Jim Keop-Lakefield Public Utilities, Cheryl Ulfert-City of Lakefield, Joe Sherack-Lakefield, Carol Goeman-Bingham Lake, Kenny Hunter-Wilder, Byron Kroger-Press.

Approval of Meeting minutes from 06/29/2010; Motion made by Nissen seconded by Kalvig. Motion passed.

Approval of Payables including \$18,075 to U-reka Broadband, \$347.14 to Darrell Nissen and \$65.00 to Keith Stubbe. Motion made by Kalvig seconded by Nissen. Motion passed 4-0.

Discussion of Project Timeline-CLEC authority has been granted to SMBS. 911 plan will be submitted for approval after August 4th, 2010. Interconnection Agreement requests have been made to Frontier and CenturyTel. The Qwest Interconnection Agreement has been sent to the Minnesota PUC. Discussion of next step with NCTC Membership, U-reka will be gathering the application information over the next week for submission to NCTC.

Motion to proceed with the securing of RUS funds, to authorize execution of loan/grant documents, and to select Lake Elmo Bank as the institution to hold the Pledged Deposit Account required by the RUS for loan and grant disbursements – specific language of the Motion attached. Motion to approve by Nissen seconded by Kalvig. Motion passed 4-0; votes are recorded on the attached Motion.

Approval of Windomnet agreement-John Schultz of U-reka and Chris Sandberg have been working on completing the Windomnet agreement. The agreement was approved by the City of Windom Telecom Commission the morning of July 27th, it will go to the full council for approval on August 3rd, 2010. Motion made by Jasper and seconded by Kalvig to approve the Windomnet Agreement. Motion passed 4-0.

Approval of Stellar Billing Agreement-John Schultz and Brian Estrem of U-reka and Cheryl Ulferts attended a webinar in reference to the accounting system that integrates into the Stellar Billing System. John Schultz and Chris Sandberg have been working to complete the billing agreement. Stellar plans to attend a future board meeting to do a full review of the system. Motion made by Jasper and seconded by Nissen to approve the Stellar Agreement. Motion passed 4-0.

Lakefield Operations Center Discussion-Darrell Nissen led a discussion regarding utilizing the existing Lakefield Street Department as the operations center for SMBS. Darrel also provided a layout of the building. Motion was made by Kalvig and seconded by Jasper to move forward to determine costs for the operations center build. Results of the costs will be presented at the next meeting. Motion Passed 4-0.

Blandin Conference Attendance-the Blandin Foundation has asked a member of the SMBS board to sit on a panel for the annual Blandin Foundation. The conference will be held October 13-14 in Brainerd, MN. Keith Stubbe volunteered to represent SMBS. Motion was made by Kalvig and seconded by Nissen to cover costs of travel and room for the conference. Motion Passed 4-0.

Franchise Updates-all board members were asked to communicate the publication of franchise application openings in their communities so U-reka and Chris Sandberg can prepare the appropriate application documents. Bingham Lake has published, Heron Lake has published August 4th approval date, Lakefield has published, John will check with Pat from Jackson, Keith will check with Round Lake Clerk. Wilder will start working on this coming Thursday. Okabena has not moved forward, Darrel is assisting. Keith will work with Brewster and communicate dates.

Next meeting will be held on Tuesday August 24, 2010, at 6:00 p.m. at the Lakefield Fire Hall.

The meeting was adjourned with a motion by Kalvig seconded by Nissen at 7:25 p.m. Motion passed 4 -0.

*Respectfully Submitted by [John Schultz]
U-reka Broadband Ventures*

Attest: John Hay-Secretary_____

Keith Stubbe, Board Chair

Date